



ISDH VITAL RECORDS

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NUMBER 3



Indiana State
Department of Health



From the Registrar's Desk

"Everyone liked being around Ronald Reagan because he loved people and connected with them. He understood that relationships were the glue that held his team members together -- the more solid the relationships, the more cohesive his team." John C. Maxwell Relationships 101
How befitting? See you at the Fall Conference!!!

ADOPTIONS

All adoptions must be processed by the Indiana State Department of Health (ISDH), Division of Vital Records adoption area. The adoption record is entered into the Birth Registration System and the original birth certificate is sealed. The certificate is only accessible by the ISDH Division of Vital Records adoption clerks. To help identify an adoption record, the letter (A) is placed before each locator number in the state locator number field. In addition, amendments to adoption records, like legal name changes, can only be processed by the adoption clerks at the ISDH. A copy of the Record of Adoption will be sent to the county of birth to update their records. Counties, to seal the original birth record in your record books, place white permanent nontransparent correction tape over the original recorded birth name. To seal an original record in the electronic form, the original birth information should be removed and the adoptive information added to establish a new birth record.

----- Submitted by **Mary Hinds** -----

Delayed Registration of Birth

Parents can register their child's birth up to the child's fourth birthday at the county where the child was born. After that, a child's birth can only be registered at the State Department of Health. Sometimes a "child" may be an adult before he/she discovers there was no original birth certificate filed at either the county or the state. This can be quite distressing to the client. County health departments that cannot locate a birth record of a customer claiming to have been born in that county can contact the ISDH Vital Records customer service area at (317) 233-5646 or (317) 233-7749 for verification and check if a state record was filed. Original certificates of birth are sometimes found at the ISDH when a county can find no record. If a county registrar cannot find a birth record for the customer they can refer the customer to the State Department of Health. At that time, the ISDH can file a Delayed Certificate of Birth. A Delayed record is filed similarly to a Corrections Affidavit. The ISDH will need two documents that are at least 10 years old and clearly show the person's name, date, place of birth, and parents' names. Acceptable documents will be determined by the registrar. A Delayed Record of Birth, though valid by ISDH standards, may not be accepted by the agency requesting proof of birth. Indiana code 16-37-2-8 states "the probative value of a delayed certificate of birth shall be determined by the judicial or administrative body or official before whom the certificate is offered as evidence." Some agencies may not accept a birth record for a person who "was born in 1932 but has a file date of 2007." If a customer has trouble getting approval of a Delayed Record of Birth, the ISDH may be able to write a letter explaining why the customer has a Delayed Record of Birth and why the file date is offset. If you have a customer who states the Delayed Record of Birth has been rejected by the requested agency, refer them to the ISDH. In many instances, we can help them get what they need with a simple explanation.

----- Submitted by **Mary Keltner** -----

Indiana Death Registration System

The future of death registration in Indiana is the online Death Registration System, which is to be implemented in 2008. A team of local registrars, state personnel, and funeral directors are working closely with the vendor to develop the Indiana Death Registration System. The system will be rolled out in phases. The first phase will be rolled out to the local health departments on January 1, 2008 and to all other participants beginning in October 2008. The Indiana State Department of Health needs the help of each local registrar for this implementation to be successful. We request that each local health department enter a small amount of the demographic information so that the system can verify the social security number with the social security administration. For this help we will compensate local health departments based on the following criteria: \$1.00 per registration received 6 business days or less from the date of death and \$.50 per registration received more than 6 days from date of death.

For updates on the Indiana Death Registration System please visit www.vitalrecords.in.gov

----- Submitted by **Robert Jones** -----

Contact Info:

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Birth/Death Issuance
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Birth/Death
Customer Service/
Credit Card Orders
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317-233-7280

Nosology
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317-233-2700 Opt. 6

Indiana Birth Registration System Update

As the 10-month anniversary of the Indiana Birth Registration System (IBRS) approaches, we want to reflect on the challenges and triumphs we have experienced together in completely changing the way Indiana registers, maintains, and issues birth certificates. Thanks to you, it is working, and your cooperation is greatly appreciated. There are now 120 hospitals, a number of birthing centers, and 95 local registrar offices all using IBRS. In addition, there are about 46 state users who have access to the system. There are more than 1,200 IBRS users. As of September 9, 2007, there were 60,476 births registered using this system. This has been a long, difficult implementation for all involved. There were bugs in the software, new procedures to learn, new data items to collect, and just a whole different way of doing things. The Indiana State Department of Health Vital Records staff wishes to express sincere appreciation to all who have worked through this new system with us. Due to your diligence and dedication to the important process of birth registration, we have come a long way! We appreciate your valuable feedback, and suggestions, some of which we were able to implement, and others we have on our "wish list." To contact the IBRS helpdesk, call (317) 233-2700, and select option 6 as soon as you hear the greeting, or vrhelpdesk@isdh.in.gov. Please visit www.vitalrecords.in.gov for news and updates.

----- Submitted by **Robert Jones** -----

Indiana Birth Registration System (IBRS) Hospital Survey

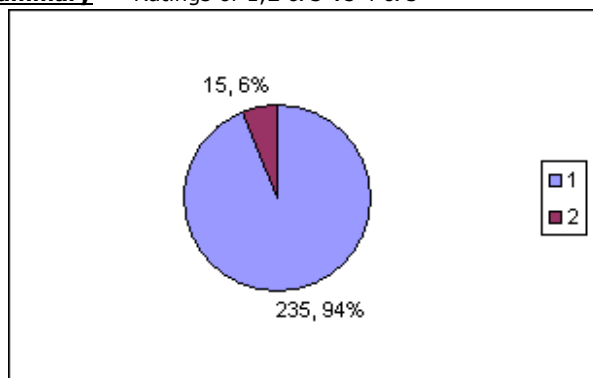
The Indiana State Department of Health Division of Vital Records conducted an e-mail survey in August 2007. We are happy the result shows the majority of hospital users are pleased with the system and the support provided. We will continue to work hard to improve the system as well as provide the support you all deserve. We are currently looking at the comments and suggestions provided and will do our best to address them, if possible.

Rating Scale From 1 to 5 with 1= good, 5 = bad**Questions**

IBRS Rating
Quality of Helpdesk Support
Staff Knowledge & Professionalism
Follow-Up, & Communication

Ratings

	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>
IBRS Rating	23	24	12	5
Quality of Helpdesk Support	27	19	13	3
Staff Knowledge & Professionalism	31	14	16	1
Follow-Up, & Communication	33	12	11	4
	114	69	52	13

Summary Ratings of 1,2 & 3 Vs 4 & 5

----- Submitted by **Robert Jones** -----